

Zumbro Watershed Partnership, Inc.
Monthly Board of Directors Meeting Minutes
Silver Lake Park, Rochester
September 10, 2009

Draft

Board Members Present: Paul Baessler, Ron Fuller, Judy Ohly, Glenn Faith, Harlen Pahl, Vernetta Pahl, Kyle Ketterling, Andy Hart, Muriel French, Jane Bailey, Katie Dudley, Lois Hackbarth, Tom Gosse, and Glen Roberson

Members Present: Lloyd and Patte Ketterling, Sam Hurne, Louis Ohly

Guests: guest speaker – Jacob Ryg, Rochester City Forester and Denny Ness

Judy Ohly gave a brief presentation of the Zumbro Watershed Partnership History before the meeting was called to order

Kyle Ketterling called the meeting to order at 7:10 p.m.

It was announced that Kyle is acting as chair in response to Terry Klampe's resignation (for personal reasons)

The draft agenda for September 10, 2009 business meeting was reviewed and Judy Ohly made a motion to approve it and Andy Hart second. Motion passed.

It was announced that the Business meeting needs to be concluded by 7:55 p.m. to accommodate this evening's speaker to begin at 8 p.m.

Secretary's Report – Katie Dudley

Action required: approve the draft minutes of the July 11 and August 13 business meetings, it was discussed that these minutes do not need to be approved because there was not a quorum present at either one.

Treasurer's Report - Paul Baessler – as of 9/10/2009

The Treasurer's report was distributed to members and guests present.

General fund:

<u>Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
\$9,912.93	\$101.22	\$719.11	\$9,295.04

McKnight Grant Fund:

<u>Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
\$19,662.82	\$2.48	\$12.95	\$19,652.35

Category:

Further Information

101 Contract payroll**			
102 Mileage Expense**	\$372.90		Jennifer Ronnenberg (General Fund Expense)
402 Public Outreach**	\$12.95		Web Hosting Fee
302 Sub Watersheds	-		
303/304 Sub Watersheds	-		

305	Assistant payroll	-
403	Materials/Supplies	\$229.17

Misc. Reimbursements to Jennifer Ronnenberg (General Fund Expense)

Grant Income	-
Misc expense*	\$117.04

\$60.73 Family Fun Night; \$53.31 Ronnenberg Farewell

Membership Drive Expense, Website Hosting		
Fee, Postage		
Interest Income	\$ 0.55	
Memberships*	\$ 100.00	Doug Creedon
Misc. Income	-	

Expenses Pending:

101	Contract Payroll	
102	Mileage**	-
401	Demo Projects**	-
402	Public Outreach**	-
303/304	Sub watersheds**	-
403	Materials/Supplies**	\$299.00 SWAG Grant – H2O Lab Analysis Costs
	Promotional supplies	-
402	Outreach plan**	-
	Other*	\$

* General Fund ** Grant Fund

Note: \$150.00 check not cashed by DNR waters for Shoreland Rules Forum.

Action required: Tom Gosse moved to approve any pending expenses and Andy Hart second. Motion passed.

Paul said he would look into paying the SWAG Grant bills, Tom moved to approve to pay the pending bills and Vernetta Pahl second. Motion passed.

Kyle and Katie gave Paul receipts to be discussed at the next business meeting

Committee Reports

- Executive Committee – Kyle Ketterling

The committee has not met recently. They plan to get together soon.

- Membership/Fundraising Committee – Kyle Ketterling

Kyle has a band scheduled for the Fall Foliage Fun Float for October 10, 2009 at Fisherman’s Inn. See unfinished business for more information.

A request was made to please bring friends to meetings or suggest monetary contributions to at least three friends. Everyone knows people that are interested in protecting their water and reducing sedimentation.

- Human Resources Committee – Andy Hart asked Paul Baessler to give this report

The committee has met and interviewed three candidates for the Watershed Outreach Coordinator.

They would like to recommend Lisa Eadens for the position. Tom Gosse moved to approve this recommendation and Vernetta Pahl second. Motion passes.

It was also discussed that a 90 day probationary period be included in the employee contract that will

be developed for the position. Tom Gosse moved to approve this recommendation and Vernetta Pahl second. Motion passes.

- Nomination Committee – Katie Dudley

The committee is accepting nominations for the chair or vice-chair position to fill the vacant chair position left by Terry Klampe's resignation. At this time, Katie made a motion to allow Kyle Ketterling to continue as acting chair, Vernetta Pahl second. A vote was called. Motion passed.

Partner Meeting Reports

Katie Dudley reported that the Lake Shady Advisory Group will be meeting September 14, 2009 to discuss the findings from inspecting the Lake Shady dam.

Glenn Faith from the Kutzky Park Neighborhood reported that there have been more beaver sitings, Elm trees???, Historic house is for sale in the neighborhood that used to be owned by Mr. Kutzky, the neighbors are trying to purchase and preserve this house.

Jacob Ryg mentioned that there is also a beaver dam at Cascade Lake in Rochester

Watershed Coordinator Report – Human Resources Committee Update on hiring process – see HR Committee Report above

Unfinished Business

- Review upcoming ZWP business meeting dates and request speaker suggestions

Jane suggested Adopt a river program information and contacting the mussel survey staff to be involved with the survey in our area

- Confirm \$1,500 budget for Membership/Fundraising Committee to plan Fall Foliage Fun Float event for October 10th at Fisherman's Inn on Lake Zumbro – This amount was confirmed and invoices will be submitted to Paul ahead of time so that payments can be made with ZWP funds

-Update on 2009 Rochester Garden and Pond Tour – Jane Bailey and Paul Baessler – neither one knew anything about this. Katie said she would review notes to find the contact for next year.

New Business

-Discuss and accept nominations for Chair or Vice-Chair regarding Terry Klampe's resignation send nominations to Katie Dudley

-Action items required for McKnight Foundation grant money for \$20,000.00 –Paul Baessler-no action required at this time

-Jane Bailey has made rain barrels available to purchase at the Pine Island Farmer's Market

-Andy Hart requested funds (about \$400) to go in on a booth with the Soil and Water District at the Rochester Home and Builders Show in February. Judy Ohly made a motion to approve this expenditure and Paul Baessler second. A vote was taken. Motion was passed.

-Judy Ohly discussed that McGhie & Betts Environmental Services employees, Jeff Broberg and Nicole Lehman, have proposed that they would like to help the ZWP with writing grant proposals. This would be something we would pay them to do. Paul stated we have money in our general fund to hire McGhie & Betts if it was the group's desire. He was also going to check with the McKnight Foundation if we can spend the unspent coordinator dollars on hiring McGhie & Betts for grant writing. He said he would report on his findings at the next meeting, when we will vote on whether or not to move forward on hiring McGhie & Betts. Therefore, this item was tabled until the next meeting.

-We discussed inviting Jennifer Ronnenberg to help train in Lisa Eadens and work on any pending grants. It was suggested to allow up to \$500 in expenditures to pay Jennifer. Andy Hart made a motion to accept this amount. Judy Ohly second. Vote was taken. Motion carried.

Next Business Meeting Announcement – ZWP Vice-Chair: Kyle Ketterling

-The next meeting of the Zumbro Watershed Partnership will be October 8, 2009 from 7-9 pm at the Oronoco Community Center, Oronoco, Minnesota.

Adjourn Business Meeting

Judy Ohly moved to adjourn. Kyle Ketterling second. Motion carried. Adjourned at 8:20 p.m.

Respectfully Submitted

Kyle Ketterling, Acting - Chair

Katie Dudley, Secretary

Upcoming ZWP Business meeting dates for 2009:

October 8th
November 12th
December 10th

Brief Notes from presentation given by Jacob Ryg, Rochester City Forester

Jacob has been working with the city of Rochester since 2004.

Jacob is a board certified master arborist and member of International Society of Arboriculture <http://www.isa-arbor.com/>. He handed out a tree owners manual and works with the citizen forester training program. A copy of the manual and information on the training can be found at <http://www.rochestermn.gov/departments/park/forestry/index.asp>.

He visited briefly about the RNeighborWoods Program in Rochester http://rneighbors.org/rneighborwoods_news and the Tree Care Advisor Program <http://www.mntca.org/>.

Jacob recommended keeping an eye out for the Emerald Ash Borer <http://www.extension.umn.edu/issues/eab/>. There are 80,000 ash trees in Rochester, so Jacob is doing his best to plant a diversity of tree species in Rochester.

The presentation was completed at 9:05 p.m.