

Zumbro Watershed Partnership

April 09, 2009 Meeting Minutes

Community Center, Oronoco

Draft

Board Members Present

Al Atkins, Paul Baessler, Ron Fuller, Tom Gosse, Muriel French, Andy Hart, Kyle Ketterling, Terry Klampe, Merle Norman, Judy Ohly

Others present

Glenn Faith, Craig Weckwerth, Mr. and Mrs. Lee Knauss, Justin Watkins

Open forum prior to calling meeting to order

- Craig Weckwerth talked about this year's Litter Bit Better campaign. This is the 3rd annual city wide litter pickup and this year is set for the week of April 18th through the 25th. Please visit [http://rneighbors.org/litter bit better news](http://rneighbors.org/litter_bit_better_news) for more details about the event and to sign up for an area that you would like to pick up.
- Terry Klampe read a memo from Norm Senjem (MPCA) regarding a BALMM (Basin Alliance for the Lower Mississippi in Minnesota) meeting to be held April 15th from 9:00AM to noon at the MPCA office in Rochester. The topic is "Total Resource Management" and the aim is to prepare a major implementation initiative focused on agriculture. In the memo, Norm asked ZWP to participate. Terry stated that he would try to make the meeting and would ask Jennifer Ronnenberg to attend as well. [The Rochester MPCA office is located at 18 Wood Lake Drive SE – take the 40th Street exit, left on 40th, left on Wood Lake Drive, .6mi on right.]
- Terry Klampe talked about the SWAG (Surface Water Assessment Grant) contract between the MPCA and ZWP. The contract was ready for signatures. Terry and Ron Fuller signed for ZWP. [This grant is for nitrogen and bacteria monitoring in the watershed. The amount of the grant is \$25,250 and the period is April 2009 to June 2011. Ed.]
- Terry Klampe read his recent letter to the Land Stewardship Project asking if they would like to attend a ZWP meeting to see if there is common interest. [<http://www.landstewardshipproject.org/>]
- Judy Ohly talked about several items:
 - The Olmsted County board has offered a proposal to the city of Oronoco, where the city would take over both the County Park and Lake Shady dam operation. In exchange the county would pay Oronoco the equivalent of 10 years of county budget for these items. A second version of the proposal would involve the park only, and 5 years worth of the county budget.
 - The South East Minnesota Water Resources board has written a grant request for the protection of surface and ground water as related to small community waste water solutions, sewage disposal systems, feedlots and the like. They are asking the state to fund this activity for another 10 years.

- The White Water Watershed Joint Powers Board is planning to hire a soil erosion technician for MPCA TMDL [Total Maximum Daily Load] work.

Call to order

A quorum now being present, The ZWP board meeting was called to order by Terry Klampe at 7:29PM.

Approve agenda for April 09, 2009 business meeting

Terry Klampe accepted the agenda as published.

Approve minutes of February 12, 2009 business meeting

Kyle Ketterling moved to approve the minutes of the February 12, 2009 business meeting. Tom Gosse second. Motion carried.

Treasurer's Report

Paul Baessler gave the following report:

General fund:

<u>Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
\$15,967.77	\$1,951.24	\$4,161.80	\$13,757.21

McKnight Grant Fund:

<u>Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
-	-	-	-

Category:

Further Information

101 Contract payroll**	\$4,158.55	Jennifer Ronnenberg
102 Mileage Expense**	-	
402 Public Outreach**	-	
302 Sub Watersheds	-	
303/304 Sub Watersheds	-	
305 Assistant payroll	-	
403 Materials/Supplies	-	
Grant Income	-	
Misc expense*	\$3.25	Account fee
Interest Income	\$1.24	
Memberships*	\$1,950.00	
Misc. Income	-	

Expenses Pending:

101 Contract Payroll	\$900.00	03/16 - 03/27
102 Mileage**	-	
401 Demo Projects**	-	
402 Public Outreach**	-	
303/304 Sub watersheds**	-	
403 Materials/Supplies**	-	
Promotional supplies	\$829.82	Membership flyers (\$460.39), Postage (\$297.83), Website fee (\$38.85), Misc (\$32.75)

402 Outreach plan**	-	
Other*	\$158.10	Food for annual meeting.
* General Fund	** Grant Fund	

Note: \$150.00 check not cashed by DNR waters for Shoreland Rules Forum.

Paul had the following comments: The McKnight Grant funds have not yet been received but are expected soon. Since the grant is less than requested, the coordinators hours will be reduced, probably to 20 hours per week.

To date, we have received 47 new or renewing memberships. 14 of those were received today and are not reflected in this report (\$625.00).

Tom Gosse moved to accept the treasurer's report as read. Andy Hart second. Motion carried.

Approve payment of pending expenses: Tom Gosse so moved. Ron Fuller second. Motion carried.

Committee Reports

-Executive Committee - Terry Klampe – No report.

-Membership/Fundraising Committee: Kyle Ketterling - No activity (plan to meet next week).

-Human Resources Committee: Andy Hart – Andy and Vernetta Pahl completed an internal audit and found our books to be in proper order. They recommended that the list of board members with signing authority for the ZWP checking account be updated to include the current Treasurer, Chair, and Secretary. Paul Baessler stated that he would handle. He also stated that a copy of the audit will be forwarded to the McKnight Foundation.

Andy continued: He met with Jennifer Ronnenberg regarding the SWAG grant (discussed in open forum above and in this month's coordinator's report). Current plan is for Jennifer to do the work called out in the SWAG contract. Also considering hiring part time assistant to focus on membership / fund raising and outreach presentations. This will be defined further after the McKnight Grant funding is received.

Judy Ohly made a motion that the Human Resource committee, working with the Membership and Fundraising Committee, be given authority to create a contract for the coordinator position (Jennifer Ronnenberg) and a job description for the assistant position. Tom Gosse second. Motion carried.

-Nominating committee: Tom Gosse suggested that new members be asked if they would be interested in becoming a board member. Kyle Ketterling suggested that each member find three new members.

It was noted that there are currently two vacant citizen board positions for terms that will expire in March of 2012. Glenn Faith was asked if he would consider becoming a board member.

With Glenn's approval, Kyle Ketterling nominated Glenn to fill one of these board positions. Judy Ohly second. Motion carried.

Partner meeting reports

Glenn Faith: Kutzky Park Neighborhood. Numerous fresh beaver cuttings have been sited along Cascade Creek.

Judy Ohly: The Lake Shady Stake Holder group meets the 1st Monday of each month at 1:30PM at the Oronoco Community Center. Guest speakers make presentations on different topics each month with a target of making a recommendation by October as to what should be done with the lake – remove dam, dredge lake, or do nothing.

Andy Hart: The SWCD and ZWP booth at the Agri-News farm show was well attended. Special thanks to Terry Lee and Roger Reis for providing balloons and magic entertainment. A number of visitors took advantage of the free well water nitrate testing.

Watershed Coordinator's Report

Jennifer Ronnenberg was not present; however copies of her report were available to attendees.

These reports can be found on www.zumbrowatershed.org (in the **About Us** section).

Unfinished business

- Guest speakers – how often should we plan for a guest speaker?

Andy Hart moved that the Membership/Fundraising committee take this up and schedule speakers. Tom Gosse second. Motion carried.

If you know of a speaker that you would like to suggest, please let Jennifer Ronnenberg know. Al Atkins noted that he would be happy to get our meeting notices published in local papers, especially when there is a guest speaker. Just let him know.

The Membership / Fundraising Committee is also considering having the monthly meeting at other locations (such as public parks) during the summer months.

Glenn Faith suggested that with the “Urban Tree Ordinance” being a hot topic in Rochester, Jake Ryg (County Parks Forestry expert) would be a good candidate for a guest speaker.

New Business

- Meeting with Beth Kallestad and Lisa Carey of Cannon River Watershed Partnership. Terry Klampe stated that they were not able to make this meeting, however they would like to join us at a future meeting. Terry asked Kyle Ketterling to follow-up.

- Buffer discussion at the Environmental Commission meeting. Terry Klampe spoke before a meeting of the Environmental Commission and followed with a letter to the Post Bulletin. He noted that his recent letter was meant to be his personal opinion; however his affiliation with ZWP was published anyway.

Discussion about Shoreland buffers in southeast Minnesota ensued, including mention of the work being done by Melissa DeVetter in Dodge County and Ross Hoffman in the Canon River Watershed. There was also discussion regarding bringing a resolution to the Olmsted County Environmental Commission to ask for Clean Water Fund money for the purpose of Shoreland buffer compliance. The EC did not pick up the resolution, apparently due to concern regarding the regulatory element.

- Development of complaint letter to Olmsted County Planning regarding non-enforcement of MN Law 6120.3300.

Terry Klampe and Paul Baessler will meet with Phil Wheeler (Olmsted County Planning) and report at our May board meeting.

Next Business Meeting Announcement

ZWP Chair: Terry Klampe - The next meeting of the Zumbro Watershed Partnership will be May 14th, 2009 from 7-9 pm at the Oronoco Community Center, Oronoco, Minnesota.

Kyle Ketterling: Saturday August 22nd is the tentative date for a ZWP celebration / picnic; more details later.

Upcoming board meeting dates: May 14th, June 11th, July 9th, August 13th, September 10th, October 8th, November 12th, and December 10th.

Adjourn Business Meeting

Paul Baessler moved to adjourn. Kyle Ketterling second. Motion carried. Adjourned at 8:45PM.

Respectfully Submitted

Terry Klampe, Chair
Ron Fuller (for Katie Dudley), Secretary